

**Expression of interest for Empanelment of Agency / firm for
Survey works in premises of Dahej SEZ Ltd.**



Tender No.05/2022-2023

Client: Dahej SEZ Limited, Block no 14, 3rd Floor, Udyog Bhavan, Sector- 11, Gandhinagar-382017

About Dahej SEZ

Dahej SEZ is a multi-product Special Economic Zone located in Dahej Industrial Estate, Dist.: Bharuch and is notified in 1682 hector of land area. The SEZ is developed by Dahej SEZ Ltd.(**DSL**), a company jointly promoted by Gujarat Industrial Development Corporation (**GIDC**) and Oil & Natural Gas Corporation Ltd. (**ONGC**). The SEZ is at a strategic location within Gujarat Petroleum, Chemicals and Petrochemicals Investment Region (**PCPIR**). Dahej SEZ is divided into two part. Part - I in east and Part - II in west are connected by dedicated connecting corridor.

Because of large Industrial area and multi product, Dahej SEZ is having industries in the sector of chemicals, petrochemicals, pharmaceuticals, Agrochemicals, power generation, Plastic, Heavy Engineering etc. Dahej SEZ is incorporated as per the existing SEZ rules and in under the Development Commissioner. In existing Dahej SEZ around 66 Units are in operation/in production.

Now, DSL is developing new Multi-product SEZ & Industrial Park at village Pakhajan, Ambhel & Limdi of Taluka Vagra, Dist:Bharuch.

For above said two projects, DSL is intending to empanel the survey agency to carry out survey work as and when required at site. The detail scope of work is mentioned in the tender.

DETAIL OF TENDER NOTICE

(A) PURCHASE OF TENDER DOCUMENTS:

Tender document will be download from DSL website –www.dahejsez.com from **Date 20.03.2023 to 28.03.2023 upto 17.00 Hrs. Tender fee of Rs.500/- + 18 % GST** is required to be submitted with tender in the form of demand draft of any scheduled bank payable at Gandhinagar or by pay order in favour of “Dahej SEZ Ltd.” The cost of the tender documents/ Tender fee will not be refunded in any circumstances.

(B) Submission of TENDER DOCUMENTS:

The tender/ offer shall be submitted to address mentioned below in sealed cover super scribe

“Tender/Offer for “Expression of interest for Empanelment of Agency / firm for Survey works in premises of Dahej SEZ Ltd. ”

To,

Chief Executive Officer

Dahej SEZ Limited

3rd Floor, Block No. 14, Udyog Bhavan, Sector-11, Gandhinagar – 382017

Tender will be submitted by RPAD/ Speed post/Courier/Hand delivery

Note: Demand draft (DD) for Tender FEE must be attached with Technical bid. If original DD for Tender FEE is not attached with “Technical Bid” then tender will be automatically rejected for further process.

Last date to submit the offer/Tender is 11.04.2023 up to 17.00 Hrs.

(C) **Pre bid meeting /Clarification meeting:**

Pre bid meeting is proposed to be held on **01.04.2023 at 11.00 AM** at Office of Dahej SEZ Ltd., Admin building, Dahej SEZ (Part-1), Ta: Vagara, Dist: Bharuch.

Bidder has to send E-mail on following E-mail id for any query / clarification required on or before **01.04.2023. (Up to 10.00 AM)**.

am@dahejsez.com

engineer.civil@dahejsez.com

Please note any query raised after pre-bid meeting will not be clarified by DSL.

Any change in date /time will be published on website www.dahejsez.com. Minutes of meeting will be published on website.

(D) Site Visit: Site visit will be done after pre-bid meeting on 01.04.2023.

(E) **OPENING OF TENDER:**

Technical Bid—The technical bid will be open **on 11.04.2023 at 11.45 AM** .

(F) **TENDER VALIDITY PERIOD:**

The validity period of the tender submitted for this work shall be of **120 (One hundred twenty)** calendar days from the date of opening of the Tender.

(G) **RIGHTS RESERVED:**

Without assigning any reason, The Dahej SEZ Limited reserves the right to reject the any or all tenders which in the opinion of The Dahej SEZ Limited does not appear to be in its best interest and the tenderers shall have no cause of action or claim against the Dahej SEZ Limited or its officers, employees, successors, or assignees for rejection of his tender.

The Dahej SEZ Limited further reserves the right to withhold issuance of the notice to proceed, after execution of the contract agreement for a period of 30 days and no additional payment will be made to the successful tenderer on account of such withholding. The Dahej SEZ Limited is not obliged to give reasons for any such action.

During tender validity period, if any Tenderer withdraws, or makes any modifications or additions in the terms and conditions on his own in his tender, then The Dahej SEZ Limited shall, without prejudice to any right or remedy be at liberty to reject the tender

and disqualified for further process of tender. Conditional tenders are liable to be rejected.

The Dahej SEZ Limited reserves right to increase or decrease the scope of work.

CHIEF EXECUTIVE OFFICER
DAHEJ SEZ LIMITED
DAHEJ.

SIGNATURE AND SEAL OF THE CONTRACTOR/Agency/Firm:

NAME AND ADDRESS:

E-mail ID:

Mobile No.

DATE:

**Subject: Invitation of Tender/offer for Digital Survey work (With Total station / GPS) at
Project site of Dahej SEZ Ltd. in Vagra Taluka of Bharuch District**

1.0 General guidelines rules and directions:

Scope of work:

1. Work is to be executed in the premises of Dahej SEZ Ltd. (DSL) at existing Dahej SEZ falling in Village : Dahej, Suva, Ambheta, Jageshwar, Lakhigam & Luvara and Proposed New SEZ & Industrial Park falling in village : Pakhajan, Ambhel & Limdi of Taluka :Vagra, Dist: Bharuch.
2. Agency/Firm shall be responsible for the security of materials, tools, plants etc.
3. Agency has to arrange all required manpower, machinery, equipments, transportation facility etc. Rate quoted include all charges and no any additional charges will be paid by DSL.
4. In case of accident during the works, all the responsibilities of man, machinery and property will be rest with the agency/contractor.
5. Agency will make his own arrangement for water and electricity.
6. Agency will be responsible to make all necessary arrangement to carry out survey work at site.
7. Agency has to depute competent person at site for co-ordination with DSL.
8. For any extra item, Approval is to be taken from DSL before execution of extra item at site. Contractor has to submit the Rate analysis for extra item along with supporting documents for approval. Rate finalize by DSL for extra item must be binding to contractor to execute the works.
9. Agency has to carry out required survey work as per the instruction given by DSL time to time.
10. Agency has to hand over the soft copy (Auto CAD file / Pdf/ KLM file / any other digital file) required after completion of survey work at site.
11. **Site cleaning is not in the scope of survey agency.**
12. If required, verifying the total available physical land boundary for the project as well as its demarcation based on the govt. land records (cadastral), and recording the variation (if any) between the two.
13. If required, examining all the applicable land survey nos. falling in the demarcated land boundary and verifying their respective individual areas, and tallying with the total area of the demarcated land parcel in consultation with GIDC / Concern Govt.Dept.

14. If required, Providing and fixing peg-marks /pillar marks (Payment as per rate quoted in price bid)--- pillar to be fixed with concrete of 0.45 M *0.45 M*0.30 M and Size of 150mm (L) x 150mm (B) x 1000mm (H) (visible height) made of cement concrete, at accurate locations, along the actual entire boundary of the land, at every 100m distance including the change in geometry of the boundary, (if any) for final demarcation of project land.(To be undertaken if the pillar marks will not be provided by GIDC).
15. Agency has to follow the Rule & Regulation prevailing in DSL premises.

Project Deliverables:

The above survey work information should be submitted in .dwg&.pdf format drawing file(s)/ Any other digital form as may be required by DSL.

2.0 BIDDERS Qualification:

- The agency must be registered firm.
- The agency must have minimum five years experience in relevant field i.e Digital Survey works. Agency has to submit the copy of one work order for similar work issued on or before **01.04.2018**.
- Agency must have their own set up for the survey works including required manpower and machinery/equipments.
- One work completion certificate for similar type of work having Plot area not less than 10 Hect.
- Annual turnover of **any one year of last three financial year** shall not be less than **Rs. 5.00 Lakhs**
- The firm/Agency/contractor must have a valid PAN / TAN /GST Number and copy of same shall be submitted along with tender.
- The Firm/Agency/Contractor must be agreeable to abide by all statutory obligations relating to Deployment of man power, Deposit of subscription of ESI and PF, Contract Labour (Regulation & Abolition) Act. 1970, Workmen's Compensation Act, Minimum Wages Act and any other rules, regulations and/or statutes as may be applicable to them from time to time.
- The Bidder must submit along with his Technical bid a list of major contracts for similar type of work already executed or under execution.
- Declaration on agency letter head for Litigation history
- Original DD for Tender FEE

Note: Bidder must submit the above required documents as mentioned in tender failing which DSL reserved the right to reject the tender without any justification. DSL reserved the right to seek additional information if required after opening of bid/Tender.

Bid without original DD of Tender FEE will be automatically rejected for further process.

- The details given by the applicants in the pre-qualifications document will be evaluated on basis of Submission of Documents & evaluation criteria decided by DSL and must be binding to all bidders. **No clarification /justification for contractor qualified by DSL shall be given to anybody/bidder in any case.**
- **Dahej SEZ Limited reserved the right to restrict the list of pre-qualified contactors /Agency/Firm to any number deemed suitable by it. Dahej SEZ Limited decision for pre-qualifying the contractor/Agency/Firm shall be final and binding to all.**
- DSL reserved the right to reject any or all bids/application without assigning any reason.

Evaluation of Bid: Bid will be evaluated based on the criteria mentioned in the tender documents. DSL will issue letter to qualified agency/ firm after completion of tender process.

After evaluation of bid, DSL will invite price bid from empanel contractor/agency/firm for execution of Survey works in premises of Dahej SEZ Ltd.

3.0 SAFETY CODE - The Firm/Agency/Contractor shall take necessary safety arrangements to ensure safety of the persons. DSL shall not be held responsible for any injury/death caused to personnel/any person while working under this contract. Contractor has to give compensation in case of any accident/ damage and DSL shall not be held responsible in any case.

4.0 TOOLS & EQUIPMENTS & Manpower- The Firm/Agency/Contractor shall arrange at his own expense all necessary tools and equipments & Manpower required for execution of the work.

5.0 Food, accommodation & Transportation- The agency shall arrange at his own expenses food, accommodation & transportation for the person deployed to this contract.

6.0 SATISFACTORY works - The decisions of Chief Executive Officer, DSL shall be the final and binding on the Firm/Agency/Contractor for the purpose of determining satisfactory works.

7.0 DAMAGES – If any damage caused to the property to the negligence on the part of the Firm/Agency/Contractor then damage cost will be liable to be compensated by the contractor /Agency.

8.0 PROHIBITION OF SUB CONTRACT - The Firm/Agency/Contractor shall not appoint any sub-contract for this work under any circumstances.

9.0 RESOLUTION OF DISPUTE - In case of any dispute, the decision of CEO, DSL shall be final and must be binding to contractor/agency.

10.0 PAYMENT - The payment will be released after verification of bill received from agency and certification of payment from authorized person of DSL. The payment will be made within 30 days from the date of certification of payment from authorized person of DSL and submission of required documents to process the bill.

10% of Bill amount will be deducted as Security deposit and will be released after 1 Month from the date of payment made by DSL.

For SEZ Area: Agency has to raise the bill as per SEZ Act & Norms

11.0 DEDUCTION OF TAX – Tax shall be deducted at source from all accepted payment to be made, in accordance to statutory provision of Tax as amended from time to time.

LABOUR CESS & Tax deduction:

An amount equivalent to 1% of gross amount of each RA Bill shall be deducted from contractor's Bill against the welfare labourcess as per GOG Notification.

12.0 TERMINATION OF Agency: If agency/firm is found to neglect the provision of contract or is not satisfactory performing the contract, DSL shall give notice in this regard to take corrective steps within 7 days. Even after this notice if contractor fails to comply satisfactorily then DSL may terminate agency and all due payment will be forfeited.

13.0 INSPECTION OF SITE: Interested Firm/Agency/Contractor, through their authorized representative, must personally visit the site to get a clear assessment of the scope of work before submission of tender/offer.

14.0. DSL reserves the right to reject any or all of the tenders/Offer without assigning any reason.

Name of contractor/Agency/Firm:

E-mail ID:

Contact No:

Sign & Seal: