

**DAHEJ SEZ LTD.****REQUIREMENT PROFILE**

1	Company Name	Dahej SEZ Ltd..
2	Post	Company Secretary
3	Location of posting	Gandhinagar
4	Age(min and max) in years	23 to 35 years
5	Gender	Female/ Male
6	Essential Qualification & Specialization	1) Company Secretary from ICSI 2) Graduate from any recognized University with minimum 55%
7	Preferred Qualification & Specialization	Specialization in Companies Law
9	Soft Skills requirement	Good Communication Skills & Knowledge of basic computer.
10	Total Minimum experience(No. of years)	0 to 2 years
11	Salary (Cost to company-CTC) p.a.(Min / Max	Rs.20,000/- to 23,000/- p.m.
132	What is normal accepted joining period?	Immediately / 15 days