

REQUIREMENT PROFILE

1	Company Name	Dahej SEZ Ltd..
2	Post	Assistant Manager (Finance & Accounts)
3	Location of posting	Gandhinagar
4	Age in years	30 years and above
5	Gender	Male
6	Essential Qualification & Specialization	Qualified Chartered Accountant
7	Nature of job / Key Result Areas (KRA)	Handling all Accounts, Finance, Taxation and Audit matter, experience in the EOU, SEZ and related industries preferable
8	Soft Skills requirement	Good Communication Skills. Able to read, write & speak (Hindi, Gujarati & English)
9	Total Minimum experience(No. of years)	Minimum 5 years post qualification
10	This person will report to	Gandhinagar
11	Salary (Cost to company-CTC) p.a.(Min / Max	Rs.35,000/- p.m. to 45,000/- p.m.
12	What is normal accepted joining period?	Immediately / 15 days / One Month
13	Documents to be submitted	1. Updated C.V. 2. Experience Certificates till date 3. Qualification Certificates